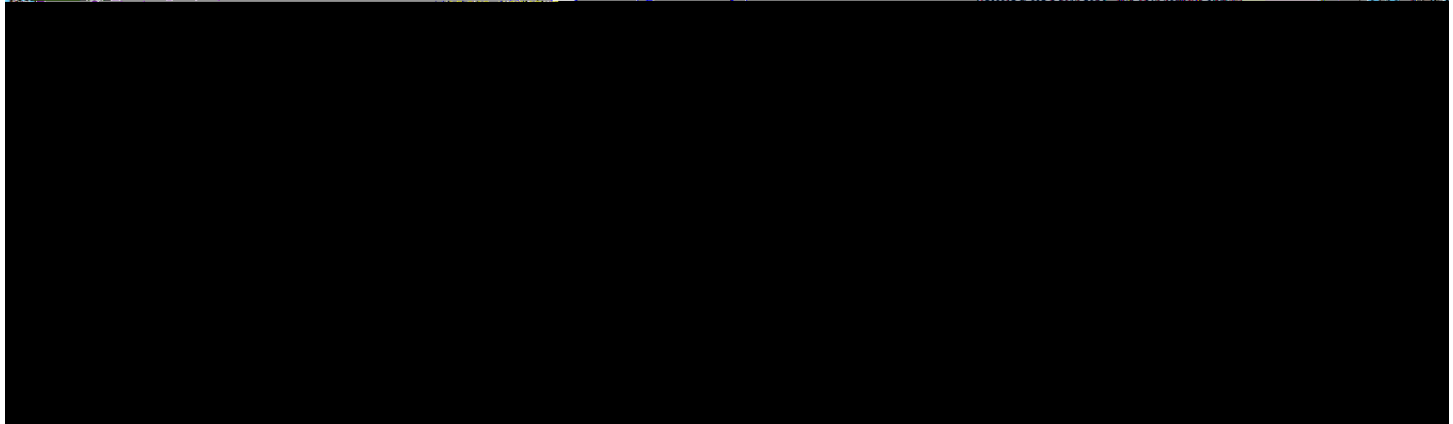
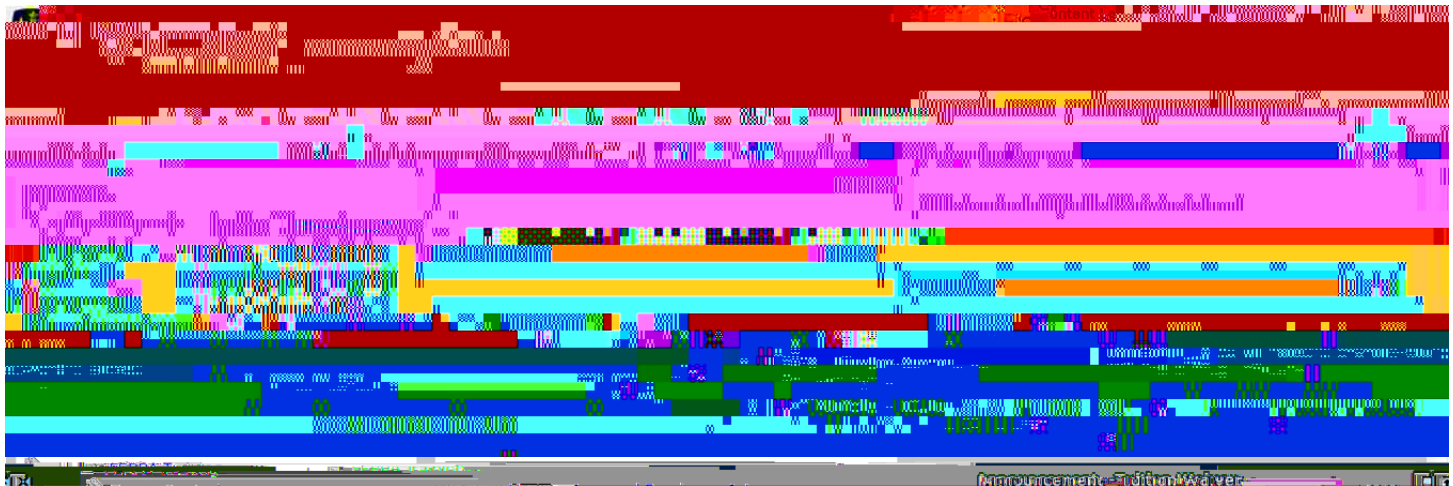


Instructions for Approving a Leave Report





Select the employee's name to access additional details.

COA:

1. Mr. [REDACTED]

Department:

Approver #, Approver's Title

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[REDACTED]

COA	COA Description	Department	Approver #, Approver's Title
1. Mr. [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

